

**Minutes and notes of TEMA Committee Meeting held on Wednesday 12th
November 2008**

Present: Mary L'Abbé, Bo Lönnerdal, Magdalena Araya, Xingen Lei, Sean Strain, Bob Cousins, Jamie Collins, John Beattie

Apologies: Harry McArdle (Secretary/Treasurer) – in his absence, Sean kindly took notes for the meeting.

Bid for TEMA 15

Bob gave background to bid for TEMA 15:

There has been substantial expansion in Florida on trace elements– the group has expanded greatly with several researchers working on other trace elements than just Zn.

Orlando – cheaper + attractions (Kennedy Space Center, SeaWorld, Disney) and is also very family friendly.

Potential funding sources – would discuss with Coleraine; Berkeley to get information on their sponsors for starters).

NIH will be approached

One of the cheapest domestic hub and competitive international hub.

End May 2014, average temperature 75°F!

Video presented highlighting Orlando attractions; 2nd largest Conference Center in US – great hotels (all big brands), museums, etc.

Golf capital of US/shopping great!

Will one hotel be used? → this question will be investigated – will be helped by Conference people. Isolated hotel if necessary.

Plenty of choice at this stage – both hotels and day trips. \$129-199 average room price.

Meal packages?

Bob made the point that their office will not transfer all responsibility to a conference service, so that they can keep control.

Bob was looking for numbers who attended previous meetings also for historical and continuity reasons.

Venue only 2 hours from Florida (University) – will be able to scope out site.

Team has experience of running conferences.

Proposals for new members:

Samir Seman Leo Klomp
Sue Fairweather-Tait Josef Köhrle
Ulrich Schweizer, Markus Borulmecer

Discussion on TEMA 14 China

Selection of winners?

Underwood Lecture) Local Organising Committee
Leone Lecture) or
 Cadre of past Underwood winners
 or
 Parent Committee? – This needs to be resolved

ICA has been a regular sponsor and should be approached again

Alltech can sometimes be difficult in terms of wanting to dictate the delegates. If they wanted to do so again, vcould erhaps have a satellite symposium?

Harvest plus.

Contact sponsors early/use Asian/Chinese contacts within commercial sponsors.

John Beattie will put up promotional material (Website)

Action points:

1. It was agreed that: \$15,000 US for deposits for China.
2. It was agreed that John would put previous winners of Underwood on website.
3. It was agreed that the President would be responsible for certificates.
4. It was tentatively agreed that TEMA 15 would be in Orlando in end May 2014.
5. It was confirmed that the next meeting would be in China.
6. It was agreed that Magdalena and Sean would put together brief on:
Numbers of delegates
Invited speakers – costs
Reimbursement
7. Bob or Jamie will replace Sean on the Parent Committee.

Notes of the Parent Committee meeting: 10th November 2008

John Beattie should be congratulated for the web site. JB asked for an e-mail list to get pictures.

Coleraine

Made a profit – only had 87 delegates at early bird stage but had more than 200. Also most people took accommodation on campus. Also did not have to pay BIn for proceedings. Made 1260 plus 5000.

Were going to publish abstracts electronically, but got an offer to publish in his journal free of charge. Got 32 hard copies of journal, about a year ago, but they appear to have been mislaid. Should put reference on the Web Page. There is a picture on the outside page of the web site and this can be accessed.

ML expressed her appreciation on behalf of all the delegates and the committee. Also grateful thanks to Brenda.

Chile

Started organising three years ago. MA got money from Chilean Copper Organisation. Got offer of \$200000 from them. Offered \$50000 from ICA. In January this year, got changed offer from Conecyt. Only got offer in June of 80000. Finally got 105000. Eventually got \$20000 from ICA. MA talked to other groups to get eg flight tickets, fellowships etc. In total \$143000. Got \$155000 but several people have paid late. Possibly may have broken even but probably not lost too much. Will know in about 1 month. Also went to agency that gives fellowships. Got 40 Chilean grants for attending. Fellowships amounted to hotel fees and waived registration. ICA gave \$20000.

Having some problems about the hotel because it is old and about to be renovated. However, the committee agreed the food standard is very high and the view compensates for most problems!

NB MA tried hard to get large groups from South America, and this may have a small effect on posters etc, but encouraging local input is important. The committee agreed with this sentiment.

MA wrote a briefing on the meeting, but not sure what has happened to that in relation to the press interest.

No problems on scientific part of the programme. Those that didn't attend had good reasons for not doing so. The biomarkers meeting last year was useful for tightening up plans and getting information out.

MA and her committee acted as editors for all the submissions but there were still some abstracts that could not be accepted.

276 people had registered two weeks ago.

ML expressed her appreciation for this meeting.

China meeting

Enshi China 16th -20th 2011 Organising committee Lingeng, Kaixun Luan etc

Wuhan is central South china. 2h by flight to Beijing.

Huangzhong U Science and technology is initial proposal. Alternative is Enshi, about 1h flight from wuhan to Enshi. Enshi about 1.5 h from Three Gorges dam. Enshi has highest Se content in the world. Local govt is very interested in science etc esp in relation to Se. The hotel is 4 star, with excellent facilities. Also has high ethnic groups so good tourism.

They called the governor of the city. Offered \$200000 also got other sponsors for other aspects for eg flights etc. Will make it easier to get more support if Govt is providing support.

Lots of natural attractions – Chinese Grand Canyon, limestone caves etc all close to Enshi – about 1 h by bus. Setting up organising committee with people from India, Japan and South Korea as well as just china. Possibly combine TEMA meeting with harvest Plus meeting. This is concentrating on four major food groups and improving micronutrient content in these foods. Prices would be cheaper than Beijing, possibly about the same as here

Possibly also have a Chinese trace element meeting in conjunction with TEMA.

Back up plans: Shanghai institute of Nutrition.

Discussion on policy w.r.t underwriting meetings: Is the full extent of TEMAs commitment is £5000 or should we increase that? BL says hopefully meetings should break even and should be able to return most of the £5000. ML Organisers should plan budget according to their financial input.

TEMA 13**November 9-13, Pucón, Chile****Financial Report: Prof. Magdalena Araya (conference organiser)**

The meeting	n
Participants	168
Chilean fellows	38
Foreign fellows	21
Accompanying persons	49
Total	276

Funds received	US\$
Cochilco	98500
ICA	20000
Registrations	8944
Total	127444

Expenses	US\$
Speakers	102500
Fellows	20050
others	12666
Total	135216

Shortfall: US\$ 7772, met from organiser's own funds